

POST EVENT REPORT

I	Name of The Event			
II	Initiator of The Event	Internal	External	
III	Event Format			
IV	Main Publication (Poster, Banner, etc or One Photo that describe the event)			
V	PIC (Department, Division or Clubs)	Corporate Reputation Department		
VI	Report prepared by	Name		
		Contact	Phone	
			Email	
VII	Date			
VIII	Time			
IX	Venue			
X	Brief of The Event			
XI	Objective			
Evaluation Dimension				
I	Partnership Aspect (Collaboration / Sponsorship/ Media Partnership)			
I.1	LSPR Contribution			

