

NON – DISCLOSURE AGREEMENT

This non-disclosure Agreement (the "Agreement") is made by and between Prita Kemal Gani, MBA, MCIPR, APR (CEO of LSPR Communication & Business Institute, Sudirman Park Office, Jl. K.H. Mas Mansyur Kav. 35 Jakarta Pusat 10220 – Indonesia) ("Disclosing Party") andName....., (Position & Title....) ("the Receiving Party") for the purpose of preventing the unauthorized disclosure of Confidential Information as defined below. The parties agree to enter into a confidential relationship with respect.

- 1. Definition of Confidential Information.** For purposes of this Agreement, "Confidential Information" shall include all information, data, and material about LSPR and its businesses unit that have or could have commercial value or other utility in the business in which Disclosing Party is engaged.
- 2. Exclusions from Confidential Information.** (1) All information which is already available in the public, and (2) all data which is disclosed officially by LSPR.
- 3. Obligations of Receiving Party.** Receiving Party shall hold and maintain the Confidential Information in strictest confidence for the sole and exclusive benefit of the Disclosing Party. Receiving Party shall not, without prior written approval of Disclosing Party, use for Receiving Party's own benefit, publish, copy, or otherwise disclose to others, or permit the use by others for their benefit or to the detriment of Disclosing Party, any Confidential Information. Receiving Party shall return to Disclosing Party any and all records, notes, and other written, printed, or tangible materials in its possession pertaining to Confidential Information immediately if Disclosing Party requests it in writing. Receiving Party should make all Receiving Party's subordinates comply fully with this Agreement.
- 4. Time Periods.**

The nondisclosure provisions of this Agreement shall survive the termination of this Agreement and Receiving Party's duty to hold Confidential Information in confidence shall remain in effect until the Confidential Information no longer qualifies or until Disclosing Party sends Receiving Party written notice releasing

Receiving Party from this Agreement, whichever occurs first. The nondisclosure provisions of this Agreement shall remain in effect until after the Receiving Party is no longer working in LSPR.

5. Severability.

If a court finds any provision of this Agreement invalid or unenforceable, the remainder of this Agreement shall be interpreted so as best to effect the intent of the parties.

6. Integration.

This Agreement expresses the complete understanding of the parties with respect to the subject matter and supersedes all prior proposals, agreements, representations, and understandings. This Agreement may not be amended except in a writing signed by both parties.

7. Waiver.

The failure to exercise any right provided in this Agreement shall not be a waiver of prior or subsequent rights.

This Agreement and each party's obligations shall be binding on the representatives, assigns, and successors of such party. Each party has signed this Agreement through its authorized representative.

The Receiving Party contract: from.... Until

Disclosing Party

By : Prita Kemal Gani, MBA, MCIPR, APR

Title : CEO

Dated :

(Signature)

Receiving Party

By :

Title :

Dated :

(Signature)