



*your current
colored
picture..
2 x 3*

**CURRICULUM VITAE
(SAMPLE CV FOR ALUMNI S1/S2)**

(full name)

Date of Birth :	Home Address:
Place of Birth:
Gender :
Religion :
Civil Status :	Phone No. :
Mobile No. : (62)	Permanent Address (per ID): E.
: (62)
Email :
:
	Phone No.:

Position Desired:

Career Objective: To pursue a highly rewarding career, seeking for a job in challenging and productive work environment where I can fully utilize my skills, abilities and knowledge efficiently for organizational growth.

Work Experience

- ❖ Jan.2011 – Dec. 2012: Holiday Inn, Jakarta
 - Position : Marketing Staff
 - Responsibilities : Assisted the Marketing Manager to do research on the needs and wants of the customers. Assisted the Marketing Manager in developing promotional materials. Prepared all administrative documents.
 - Achievement : Most Favourite Staff of the Year 2011
- ❖ Jan.– Dec 2010 : PT Mitra Terpercaya (Event Organizing), Jakarta
 - Position : Staff
 - Responsibilities : Assisted in selling and marketing the events. Assisted the preparation of events in

administrative affairs.
Assisted the execution of events.

- ❖ July – Sep. 2009 : PT. Mitra Terpercaya (Event Organizing)
 - Responsibility : Assisted the staff in day to day operation.

Organizational Experience

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Educational Background

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..... :

Training/ Seminar / Workshop

Training

- :
- :
- :

Seminar

- :
- :
- :

Workshop

- :
- :
- :

Skills

Computer skills :
Languages spoken :
Other skills :

Other Achievements

LSPR Alumni Awardee

-
-

Hobbies

-
-
-
-

References

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-
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Jakarta,, 2020

(Name)
(Signature)

Cn:cec/f-cv alumni/02/ikb/03/2020/00