

| Prepared By: Head of PGP Thesis Department | PANELIST SELECTION | Date: 1 March 2020 | |
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| Checked By: Director of PGP | | Revision: 00 | |
| Approved By: | | Doc No: WI-THSPGP/PS/09/IKB/03/2020/00 | Page: 01 of 01 |
| 1. Aim As a guide in determining the thesis defense panelists | | | |
| 2. Scope Postgraduate Programme Thesis Department | | | |
| 3. Process | | | |
| No | Description | PIC | Note |
| 1 | Defense panelists are selected from the available pool list otherwise they have to be approved by the Director | Thesis Coordinators (TC) | |
| 2 | Any candidates for defense panelists should be reviewed in term of academic and personal suitability by the Head of Thesis Department as the person responsible for the whole Thesis process | Head of PGP Thesis Department (HTD) | |
| 3 | The selection of the defense panelists must be based on their suitability with the students' topic. For instance, an IMC topic should be given panelists who is well verse in that issue | TC | |
| 4 | Selection of defense panelists must also consider other issues that may hamper the panelist's suitability towards the students presenting their Thesis | TC | |
| 5 | Payment Instruction for defense panelists will be sent to Finance Department after the conclusion of the defense. | Thesis Administration Assistant (TAA) | |

