

Prepared by : Head of Research Centre	<b>HASIL PENELITIAN</b>	Date : 1 Maret 2020
Checked by: Director of LP3M		Revision : 00
Approved by: QA		Doc. No.: sop-rc/hp/09/ikb/03/2020/00

## COVER STANDARD OPERATING PROCEDURE

### 1. Tujuan:

**Objectives:**

Prosedur untuk melaksanakan kegiatan seminar hasil penelitian dan menerima laporan akhir penelitain

### 2. Ruang Lingkup:

**Scope:**

Dosen, Research Centre, HRD, Departemen Finance, LPPPM, Wakil Rektor 1

### 3. Tanggung Jawab:

**Responsibilities:**

1. Dosen peneliti melakukan seminar dan melaporkan hasil penelitian.
2. Tim RC, koordinasi hasil penelitian research, mengkoordinasi pelaksanaan seminar series.
3. Ketua RC mengesahkan hasil penelitian.
4. Admin RC melakukan arsip.
5. Direktur LPPPM, Sahkan laporan hasil penelitian

### 4. Referensi:

**Reference:**


Pedoman Penelitian Internal.

### 5. Definisi:

**Definition:**



### Approved By

Director of LP3M  


QA /MR

Document Control

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